



Church Health

**Job Title:** Clinical Nurse Coordinator

**Work Area:** Medical Clinic

**Location:** Memphis, Tennessee

**Start Date:** Open

### **ABOUT CHURCH HEALTH**

Church Health has served people since 1987 with our clinical services and outreach programs. Church Health seeks to reclaim the Church's biblical commitment to care for our bodies and our spirits.

### **ABOUT THE POSITION**

Church Health is currently seeking a fulltime Clinical Nurse Coordinator, for its Medical Clinic. The purpose of this position is to assist in the development of furthering our clinical quality initiative operations by improving the coordination of care for Church Health's unhealthiest patient group. The person selected for this position will be expected to be goal oriented, self-motivated and be able to communicate effectively with a wide scope of people.

- Time sensitive paper work and orders, including but not limited to FMLA paperwork, complicated prior authorizations and working with social worker to obtain durable medical equipment and procedures needed to further care.
- Caring for the top tier of Church Health patient population by managing a report and following up with patients on a routine basis. This would include, but not limited to patients with three or more chronic conditions who have proven unable to manage the regimen discussed with them.
- This person will work closely with a variety of departments both inside Church Health and in the community.
- This person may be required to fill in as a Clinic or Phone Nurse when needed.
- This nurse will be an integral part of our clinic quality outcome projects.
- Ability to interpret data from quality group and U of M teams and stay actively engaged in the quality process.
- Ability to engage staff, providers and residents in a meaningful way and guide change processes within the clinic staff.

### **EDUCATION REQUIREMENT**

- Completion of a degree in Nursing from an accredited program.
- Bachelor's degree preferred.

### **SPECIAL SKILLS AND KNOWLEDGE**

- Five years experience as an RN.
- Supervisory and community health experience is a plus.
- Knowledge required to carry out nursing process.

- Assess, evaluate and plan for care of patients within the scope of physician's orders in primary care setting.
- Must have good organizational skills, management skills with the ability to train and motivate as well as the ability to assess and evaluate staff.
- Spanish proficiency is a plus.

### **COMMITMENT TO DIVERSITY**

At Church Health, we are committed to diversity, striving to create a staff that reflects the diverse communities with which we work. We seek individuals of all backgrounds to join our team.

### **COMPENSATION**

This is a full-time position with benefits and a paid-time-off package. Benefits include healthcare, vision, dental and 401k plan.

### **HOW TO APPLY**

Send resume and cover letter to: [jobs@churchhealth.org](mailto:jobs@churchhealth.org); please add job title in the subject line.

***Please visit [www.churchhealth.org](http://www.churchhealth.org) for more information about Church Health 's mission.***