



Greetings!

You have been referred to Church Health Eye Clinic to continue care with our primary eye care providers or our network of specialists.

Church Health fees are based on a sliding scale system. To be eligible, you will need to provide proof of income to activate this benefit. In the event you are unable to provide proof of income, you may still be scheduled for an exam for a **flat rate exam fee of \$75-\$100 dollars** due on the day of your appointment at check-in.

To be scheduled with us, you will need to provide the following:

- Your photo ID
- Proof of residency (if not on photo ID)
- A list of medications you are taking
- Proof of income (for sliding scale, medication assistance programs &/or specialty referral)
 - One month of check stubs
 - 1040 (must include schedule C if self-employed)
 - Official letter of employment on company letterhead
 - If not working, please provide income from the head of the household.

You can send the documents to us via:

- **Email**—cheyedocs@churchhealth.org
- **Fax**—901 - 347- 1393
- **In-person**—Drop off at Church Health Eye Clinic reception desk on the 3rd floor of the west atrium

Once your referral is received and reviewed, you will receive a call from Church Health to schedule your appointment. Please add our number to your contacts to ensure our call gets to you:

901-272-0003

Church Health Eye Clinic Address: **1350 Concourse Ave, Memphis, TN 38104**, 3rd floor of the West Atrium

You can expect your first appointment to be anywhere from **1.5-2.5 hours**.

Please contact us with any questions or concerns.

Warm Regards,

The Church Health Eye Clinic Team